

MINUTES

SUNNYBANK BRIDGE CLUB INC

Committee Meeting at 69 Nathan Road Runcorn
Opened at 1:38pm 30th October 2024 by President Doug Matthew

Present: Doug Matthew (Chair), Alice Edwards (Secretary), Kenneth Clem, Michele Thorne, Robyn Chippindall, Sue Holburt, Judith Bramich, Richard Tarnawski

Apologies: Jenny Andrews, Bernice Cooper, Chris Pohle

Minutes of previous meetings

The Minutes of the previous Committee Meeting on 9th August 2024 are a correct record of the meeting.

Moved by Alice Edwards, seconded Judith Bramich CARRIED

Business arising from Previous Minutes

Code of Conduct

From 1st July 2024, OFT legislation for Incorporated Associations needs to be considered when Code of Conduct is reviewed including formalising an internal grievance procedure in line with OFT requirements and ensuring that any remuneration or benefit to any club committee member or relative be disclosed at the AGM.

- Sub-Committee to review Club's Code of Conduct taking into account the Grievance Procedure outlined by the Office of Fair Trading

Air-Conditioning

The Club received a grant from the Brisbane City Council for \$11,000 on 8th December 2023. The grant must be used within 12 months. It is hoped that it can be used in conjunction with a Gambling Community Fund Grant (\$35,000). A new submission will be made to the next Gambling Community Fund Grant Scheme which closes at the end of November 2024.

- Doug Matthew to get an up-to-date quote to replace the air-conditioner.
- Alice Edwards to write to the Brisbane City Council to advise that the grant received will not be able to be used before the expiry date in December 2024.

Brisbane City Council

- **Lease**
The new signed lease has been received from the Brisbane City Council.

Storage Space

Sue Holburt has suggested that the building be extended on the left-hand side of the front entrance door to the edge of the concrete slab. The proposal is to replace the glass windows with a door access. The requested drawings have been received. The Committee agreed to the addition of an internal wall and some shelving to optimise the use of the space.

- Sue Holburt to confirm requirements with the builder

Nationwide Pairs

Issues with the running of NWP continue. The major issue at the moment is that the deal file provided is not in a format that can be used by the club's dealing machines and must be converted by the dealers. Sue Holburt proposed that the Club no longer participate in NWPs after December 2024 if this issue is not resolved.

- Sue Holburt to write to QBA and report progress
- Committee to decide if the Club will participate in 2025 at November 2024 meeting depending on the outcome of the representations made to the QBA.

QBA Novice Pairs

Because the production of the 2025 Calendar is well underway, the Committee agreed that the club should host the event in 2025 and will advise the QBA that this will be the last year. The Club will also host the Teams of 3 for the QBA in 2025 but not in 2026.

- Robyn Chippindall to write to the QBA to advise them of the Committee's decision.

GNOT Rules

Robyn Chippindall explained that Club GNOT regulations do not apply to teams participating in any further GNOT competitions therefore teams can be augmented with players who do not meet Club criteria. There is a possibility that this will be amended by the QBA.

Robyn Chippindall recommended that the Club rules for the Club GNOT qualifying 2025 should be the same as they were in 2024. This was agreed to by the Committee.

- Robyn Chippindall to advise when there is certainty that the GNOT regulations will / will not change.

Correspondence In

13-08-2024	QBA	Fee Increase
13-08-2024	QBA	Nationwide Pairs – Complaint Acknowledgement
14-08-2024	Caboolture Bridge Club	Congress Flyer
23-08-2024	QBA	Volunteers Insurance Policy Renewal
26-08-2024	QBA	QBA /ABF Levies
27-08-2024	Kenmore Bridge Club	Congress Flyer
28-08-2024	Northern Suburbs Bridge Club	Congress Flyer

03-09-2023	MyABF	Club Email Address
03-09-2024	QBA	Tax Complications for NFP clubs
04-09-2024	Toowong Bridge Club	Congress Flyer
05-09-2024	QBA	Levies Required for Interstate Members
07-09-2024	QBA	Festival of Bridge Flyer
07-09-2024	QBA	ABF Management Meeting Link
07-09-2024	QBA	Masterpoints for 2025
09-09-2024	Hervey Bay Bridge Club	Congress Flyer
12-09-2024	Brisbane Zone	Newsletter
13-09-2024	ABF	Aust Wide Restricted Pairs
16-09-2024	QBA	NT Congress Flyer
16-09-2024	BCC	Electrical Assessment
18-09-2024	Redland Bridge Club	Congress Flyer
21-09-2024	Noosa Bridge Club	Congress Flyer
23-09-2024	QBA	Green MasterPoints Submission
23-09-2024	QBA	Council Meeting Delegate List
21-09-2024	Sunshine Coast Bridge Club	Congress Flyer
26-09-2024	QBA	QBA Website Link to Clubs
26-09-2024	QBA	GNOT Results
28-09-2024	QBA	2025 Summer Festival of Bridge 2025 Flyer
30-09-2024	Caloundra Bridge Club	Congress Flyer
30-09-2024	QBA	Gold Coast Positions Vacant
30-09-2024	Toowoomba Bridge Club	Congress Flyer
30-09-2024	MyABF	Club Year End Date
01-10-2024	ABF	Aust Wide Restricted Pairs Invite
03-10-2024	Peter Busch	Compscore3 iPad format display
04-10-2024	Redcliffe Bridge Club	Congress Flyer
10-10-2024	QBA	Last Gold Coast Congress Notification
11-10-2024	BCC	Seniors Month
17-10-2024	QBA	Masterpoints Allocations
19-10-2024	Brisbane Zone	GNOT Club Qualifying Dates Request
23-10-2024	QBA	Novice Co-ordinator Info
17-10-2024	Ventia	Optus Tower Removal
26-10-2024	QBA	Request for old Gold Coast Bulletins
26-10-2024	Noosa Bridge Club	Congress Flyer
28-10-2024	Brisbane Zone	2025 GNOT Club Qualifying
29-10-2024	QBA	October Bulletin Link
29-10-2024	QBA	MyABF Congress Settlements

Correspondence Out

12-08-2024	Sue Holburt	QBA Web Master	Advertisement - Bridge Lessons
01-09-2024	Jenny Andrews	BBC	Seniors Celebration Application
03-10-2024	Sue Holburt	Blacktop Asphalting	Request for Quote
03-10-2024	Sue Holburt	QBA	NWP Issues
24-10-2024	Alice Edwards	Ventia	Optus Tower Removal Confirmation
28-10-2024	Robyn Chippindall	Brisbane Zone	2025 GNOT Club Qualifying Rules

Motion that Inwards and Outwards Correspondence be accepted was moved by Alice Edwards, seconded Sue Holburt and CARRIED

Business arising from Correspondence

Reports

Treasurer's Report

"The profit for the month is \$4793.78 which is the interest (\$4256.34) on our term deposits. We have not received the cleaning bill for September so that would have put us in a loss situation. Table numbers have been low though seem to have levelled at an average of 5.5 tables per session. Another missing bill – although not a large one is the ABF charging us for Nationwide pairs – the last bill we had for that was to 31st March. Yet another missing bill – the name badges and trophies. Again not a large one but all these small amounts will mount up eventually.

Our Christmas celebrations are coming which will cost the club as we are subsidising to keep the charge to members at \$30 per person.

Our bank account holds the \$11,000.00 grant we received towards a replacement air conditioner so it is an inflated balance.

All in all we appear to be plodding but hopefully our table numbers will start to improve."

Alice Edwards moved that the Treasurer's report be accepted. Seconded by Robyn Chippindall CARRIED.

Teacher's Report

"The current lessons commenced on September 25th with 3 people attending. One has since dropped out due to a change in work commitments but is keen to resume next year. Two other newish players are also attending.

About half of the attendees from the previous lessons are currently on extended holidays. I am hoping they will "reappear" at the club soon. Michele has invested a lot of time with these players running extra supervised sessions. These sessions have now ceased.

Next year I anticipate there will be 2 sets of lessons with the first starting in March assuming it does not clash with the club calendar.

Wednesday mini lesson – This has been severely disrupted with my travels but will resume in November."

Sue Holburt moved that the Teacher's report be accepted. Seconded by Judith Bramich CARRIED.

Convenor's Report

No Report

Social Committee Report

In August, a small number of board game fanatics attended our Board Game Spectacular afternoon. It was another pleasant, successful event, and members generously brought a range of board games, new and old favourites for us to enjoy. Over a delicious afternoon tea, we got to chat and introduce ourselves to members who normally play bridge on other days.

Socialising with members is one of the Social Committee's goals.

The next event is a visit to Toogoolawah Bridge on November 9th 2024. Lunch has been organised as well as an afternoon of bridge at a cost of \$25 per player.

Judith Bramich moved that the Social Committee Report be accepted, Seconded by Alice Edwards. CARRIED.

General Business

New Memberships

Alice Edwards moved that membership applications from Ed Roggeveen (Home Member) and Ewa Kowalczyk, Michael Fernon, Florence Hall and Sue Herbert (Away Members) be accepted. Seconded Judith Bramich CARRIED

The Committee would like to welcome the club's newest members.

Practice Teams Session

The practise teams' session will be held on Sunday afternoon 3rd November 2024.

Maintenance Co-ordinator

The Club has a number of maintenance obligations (mandatory and otherwise) which are currently carried out on an adhoc basis. Thanks to Sue Holburt who has compiled a list of maintenance tasks and the Committee agreed that the Maintenance Coordinator would be responsible for ensuring that maintenance is carried out as and when required and that the position should be advertised to club members.

- Advertise the position

Suncorp

The Treasurer has advised that Suncorp Bank will no longer accept cheques from March 2025. In addition, the Treasurer has suggested that the Club should investigate using MyABF for all payments removing the requirement for the Treasurer to handle cash. Robyn Chippindall advised that the Club will be required to use MyABF for Congresses run on behalf of the QBA from 2025 and this will provide some insight on the MyABF's wider use in the future.

- Advise members that cheques for memberships and / or table fees will no longer be accepted after January 31st 2025.

Christmas Lunch

The club Christmas party will be held at the club house on Saturday 7th December 2024. Doug Matthew advised that a number of vegetable & salad selections were optional and needed to be finalised. The catering company have advised that honeyed carrots and peas were the two most popular vegetable selections and the most popular salad was a Greek salad.

Doug Matthew moved that "the selections should be those suggested by the catering company as the most popular selections". Seconded Michele Thorne. CARRIED.

The Committee agreed that the room be set up after bridge on Friday 6th December 2024 and that members would be asked to help clean up and put the furniture back ready for bridge on Sunday.

Hand Sanitiser

Jenny Andrews pointed out the use-by date on the hand sanitiser is not accurate when the bottles have been refilled. Hand sanitiser is effective while it contains a high level of alcohol.

Pianola

The Committee discussed the reason result files may not be uploaded to Pianola. There are a number of reasons like NWP where there is the deal file is not in the appropriate format (these should be deleted & when a visitor who has never played at the club before causes an error (this can be fixed by using the selection to add the player as a visitor). The Committee agreed that Directors should be encouraged to upload results at the end of each session so that it is not left to someone else to do it.

Table Fees for Youth Players

The Treasurer asked the Committee clarify how much the table fees are for youth players.

Michele Thorne moved that “Youth players be charged 50% of the club’s table fee”. Seconded Robyn Chippindall. CARRIED

Gifts for Helpers

The Treasurer suggested that to reduce the work involved in tracking free vouchers given to helpers in past years, the club instead pay for the Christmas Lunch for each helper. The dollar value would be the same. The Committee decided that it would disadvantage those helpers who are not able to attend the Christmas lunch and that the free vouchers should remain.

Judith Bramich moved that “the Club give each helper 6 x free game vouchers with an expiry date of 30th June 2025 and that members should be notified that any free vouchers from past years that have not been used will also expire on 30 June 2025”. Seconded Robyn Chippindall. CARRIED.

Helpers for next year

Jenny Andrews pointed out that as well as the Committee positions elected at the AGM, the club needed volunteers to co-ordinate other activities for the club.

- Jenny Andrews / Alice Edwards publish a comprehensive list of positions

Phones

Club rules specifically state that phones should be turned off during play. During the past few months there have been a number of instances where a phone has been left to ring in a player’s bag or a phone has been answered during play. The Committee agreed that players should be reminded to turn off their phone and if a player is expecting a phone call that must be answered, they should alert the Director to this possibility. When a phone must be answered during play, the player must go outside to answer the call.

- Michele Thorne to write a Directors notice

Directors Folder

Thanks to Sue Holburt who advised the Committee that she had added a number of new documents to the Directors’ Folder.

- Ken Clem to send an email to Directors

Fire Drill

The Committee discussed the requirement that the club hold at least one fire drill per calendar year. Sue Holburt advised that this criteria had been met. Michele Thorne advised that she had held a mini training session at a Thursday morning session and would do the same for Monday morning.

Application

Several committee members expressed disappointment with the last grant application which had been submitted. After some discussion, the Committee decided to continue using the same company for the next grant application but to circulate the draft more widely within the Committee before it is submitted before the end of November 2024.

Membership Fees

The Treasurer advised that the fees for 2025 would be ABF & QBA \$23.30 each and the club fees of \$15.40 making a total of \$62.

- Membership renewals to be sent out at the end of November 2024.

Interclub Teams

Nominations for the interclub teams event have been received with one team nominating for the Under 100 points and Open sections and two teams nominating for the Intermediate section. As it falls to the Committee to decide which team will represent the club when there is more than one nomination in a category, members of the teams in question left the room while the discussion took place. The team finally selected was the Chippindall team.

Red Point Events

Robyn Chippindall advised that the Club’s red point events have been reduced by one in 2025. The Committee agreed with Robyn Chippindall’s recommendation that 2 session event run on a Tuesday be reduced to a one day event.

The next meeting will be held at 1:00 pm on Wednesday 13th November 2024.

The meeting concluded at 3:03pm.

President

Secretary.....